

RUSHVILLE CITY UTILITIES
601 W 3RD St.
Rushville, IN 46173

Minutes of the Utility Board Meeting, August 16, 2017
The Utility Board met at the Utility Business Office

Greg Coffin called the meeting to order.

Board Members Present:

Greg Coffin
Dale Gardner
Butch Singleton
Phil Starkey
Brian Bess

Others present:

Les Day	Facility Manager
Gina Jenkins	Office Manager
Ryan Vevang	Donohue & Associates
Geoff Wesling	Utilities Attorney

Brian Bess motioned to approve the minutes from the July 19, 2017 meeting. Butch Singleton seconded the motion. The motion carried.

During the Superintendent's report, Les Day told everyone that the servicemen have completed drilling out lids for antennas on the new meter registers. The servicemen are still changing registers. There have been big improvements on the number of meters that are reading correctly now. Les also told everyone that the men are pressure washing the Wastewater buildings so they can start painting the exterior.

Gina Jenkins updated everyone on the ServLine program. She said that everything is ready for the September billing. And that there have already been 67 customers sign up for the Water Line Insurance, and that there have been 25 customers that have opted out of the Leak Protection coverage.

Next on the agenda was an update on the Invoice Cloud project. Gina said that Invoice Cloud will be making up flyers to insert in the bills, doing a press release for the newspaper and radio station, sending Invoice Cloud business cards and flyers to display for the customers in the lobby. The date to go live will be September 14, 2017.

Ryan Vevang with Donohue & Associates was present at the meeting to update everyone on the WWT Plant. Ryan said that engineers from Donohue & Associates had done a walk-through on

Tuesday and that there were minor details that needed to be done, other than that, the project has been completed.

Ryan had presented payment request #7 for Bowen Engineering in the amount of \$240,304.00. Butch Singleton motioned to approve the payment. Phil Starkey seconded the motion. The motion carried.

Les Day told everyone that there will be a SIOA meeting at the WWT Plant in October which will include an open house.

Les told the board that he had one quote for the generators at the Julian Street and Douglass Body Shop liftstations. The quote was for \$5,000.00 per each generator. The generators are propane powered Kohlers. Les said that he wants to get two more quotes. This discussion was tabled to allow Les time to get the quotes.

Les told everyone that Eric Schlechtweg and Chad Eveland have gotten their CDL licenses, and that the other men have got their CDL permits. Les said that Eric and Chad had taken a driving class for a week and that they are training the other men before they take their driving tests. Since the class is so costly, the rest of the servicemen are not going to the driving school, Gina Jenkins asked that the board allow City Utilities to pay more than one time for the men to take their driving test, if they fail the first time, since the test is difficult. The board asked Les the cost of the test per each person. Les told them that the cost is \$100.00. After discussing it, Brian Bess motioned to approve City Utilities to pay not more than two times for each man to take the test. Phil Starkey seconded the motion. The motion carried.

The Board also approved and signed amended Salaries Resolution #2016-II that includes a \$150.00 bonus and \$.50 per hour raise for anyone that receives their CDL license.

Les told everyone that Justin Ray and Andy Frazier are preparing to take their WWT Certification test. If they fail the test, they will have to wait one year before they can take it again. Les was asked what the cost of the test is. Les stated that it is \$30.00 per person. Butch Singleton would like to set up a time to discuss City Utilities paying a second time if the men fail the test the first time since it is also a difficult test. Les suggested that there only be a 30-day period after the certification classes to take their test or City Utilities would not pay the second time. Geoff Wesling said that there should be an Executive Session scheduled so that everyone can discuss these issues.

Les told everyone that the men will flushing hydrants the last day of this month due to all the rusty water complaints. Les said that some of the hydrants have been flushed periodically to cut down on the rusty water, but that it has not cleared up completely.

Greg Coffin checked claims for the month. Butch Singleton motioned to approve the claims. Phil Starkey seconded the motion. The motion carried.

Geoff Wesling discussed the situation with the Aramark contract. Aramark had turned City Utilities accounts over to a collection agency. Geoff told everyone that he is still taking it to arbitration so if City Utilities receives any more letters, forward them to him.

Butch Singleton motioned to adjourn. Phil Starkey seconded the motion. The motion carried.

The next regularly scheduled meeting will be Wednesday, September 20, 2017 at 5 p.m. at the City Utilities Business office.

There being no further business, the meeting was adjourned.